



Alan G.  
Carpenter, PA

316 E Broad St.  
Statesville, NC 28677

704.872.6242

704.872.6246

info@alancarpenter.net

# Buyer Information

PAGE 1 OF 2

Please fax or email this form back to our offices as soon as possible.  
Failure to return this form may delay closing.

Property address or lot/subdivision being Purchased:

## Individual Buyer(s)

Buyer is an individual not operating as an entity.

IF THE REQUESTED INFORMATION IS UNKNOWN OR NOT APPLICABLE, PLEASE LEAVE THE BOX BLANK.

### BUYER

Full Legal Name: (FIRST, MIDDLE, LAST)

Marital Status:

Spouse Name:

After Closing Mailing Address: (FOR CLOSING DOCUMENTS)

Phone #:

Email Address:

If the buyer is unable to attend closing, the lender will require and MUST approve a SPECIFIC Power of Attorney. Our customary fee for a Specific Power of Attorney for one buyer is \$250.00 and \$300.00 for two buyers. Please contact your paralegal to make arrangements if necessary.

**IMPORTANT:** If the buyer is obtaining a loan, HIS/HER SPOUSE WILL BE REQUIRED TO SIGN THE DEED OF TRUST, EVEN IF THE SPOUSE IS NOT A CO-BORROWER.

## Entity Buyer

Buyer is a corporation, LLC, trust, or other entity.

Full Legal Name

PHONE

EMAIL

Individual(s) authorized to sign on behalf of the entity who will attend closing:

NAME

TITLE

NAME

TITLE

State of Origin of LLC

Current Mailing Address

## Buyer's Lender & Insurance Agent

Lender:

Lender Contact:

Lender Phone:

Lender Email:

Homeowners  
Insurance Company:

Agent Name:

Insurance Phone:

Email:

\*\* Your Lender will require this information as well, please make sure they are given this.



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## Buyer Authorizations

### RELEASE OF INFORMATION

I/We, the undersigned, hereby acknowledge that the Alan G. Carpenter, PA office is acting as the closing attorney with respect to our closing. I/We authorize Alan G. Carpenter, PA to release documents related to my closing to necessary parties.

### FUNDS FOR CLOSING

The Office of Alan G. Carpenter will let you know before closing how much money you will need to bring to closing. Closing funds in excess of \$5,000.<sup>00</sup> must be in the form of a wire transfer payable to "Alan G. Carpenter, PA. Trust Account." If you need to wire transfer funds, please contact us and we will furnish wiring instructions.

We are only able to furnish you the final amount needed at closing after we receive the loan package from your lender. Please stay in touch with your lender and encourage the lender to furnish the package quickly.

### ACCOUNTING FOR SMALL SUMS

Due to varying ways of calculating recording fees, interim interest, prorations, etc., there are occasions in which there will be small amounts of shortfall or overage of funds collected or disbursed. In order to reduce the need to account for small sums, it is agreed that Alan G. Carpenter, P.A. shall pay any deficiencies of up to \$30.00, and shall retain as an additional fee any overages of up to \$30.00. Uncashed disbursement checks shall be subject to an annual dormancy fee of \$25.00 per check.

#### BUYER 1

Sig.

Name  
(PRINT)

Date

#### BUYER 2

Sig.

Name  
(PRINT)

Date